

APPENDIX C

Record of Planning Team Meetings

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**Meeting Minutes
Wetzel State Recreation Area
General Development Plan
Lenox Township, Michigan**

Date: Friday January 13, 2006, 10:00 am

Attendees: John Gardner, Jeanette Ventimiglia, John Bugg, Tom Bissett, Steve Pondo, Kristen Bennett, Paul Curtis, David Birchler, Heidi Hannan, Amy Golke.

AGENDA ITEM 1. Agreement on the Scope of Work, Roles, Responsibilities, Time Line. The scope of work was reviewed at the November 2005 meeting, revised per discussion at that meeting, and distributed for final approval. No changes were requested.

AGENDA ITEM 2. Review Background Data and Information: plans, historic data and other relevant information provided by the DNR. The team reviewed Task 2A *Supporting Analysis* activities. Discussion included: adding a map to show progression of development; adding eco-regional context information MNFI evaluation; checking on existing archeological surveys; identifying volunteer and educational programs; and adding wetland mitigation areas to the map; and performing the economic impact assessment.

AGENDA ITEM 3. Establish Task 2A Outcome Dates. Task 2A will be completed by the end of April, 2006.

AGENDA ITEM 4. Establish Meeting Schedule. Group will meet monthly beginning March 15 to review progress, plan for upcoming activities.

AGENDA ITEM 5. Website. Report that website will be created; any information posted will first be approved by the group.

Actions:

1. Begin work immediately on the Task 2A activities. Communicate by email and phone as necessary.
2. Create project letterhead with Township, DNR and BA logos to use for official correspondence.
3. Potential projects to keep in mind:
 - a) Wayfinding sign for the 'triangle' on the north side of New Haven Road.
 - b) Opportunity for interpretative signage along Wetlands Mitigation trail.

**Meeting Minutes
Wetzel State Recreation Area
General Development Plan
Lenox Township, Michigan**

Date: Tuesday March 14, 10:00 am

Attendees: David Birchler, Paul Curtis, Amy Golke, Karon Ottenbacher, Steve Pondo and Jeanette Ventimiglia.

AGENDA ITEM 1. Review of the draft document, Task 2A Supporting Analyses. Discussion included the addition of a General History discussion and other minor changes. Everyone agreed to review and comment on the document by Friday, March 31 so that changes can be incorporated and redistributed by April 11 for review to all attendees of the April 25 meeting.

AGENDA ITEM 2. Looking Ahead

- ◆ April Meeting: Begin Task 2B Core Values - Approach
- ◆ May Meeting: Begin Task 2C: Management Zone Plan – Approach

Next meeting topic: Core Values (Management Zone Plan in May)

AGENDA ITEM 3. Updates to Stakeholder List

AGENDA ITEM 4. Letterhead

No comments.

AGENDA ITEM 5: Website Update

A print out of the website was distributed. No comments or changes.

Actions:

1. Make changes to report as discussed under Agenda
2. Upload website

**Meeting Minutes
Wetzel State Recreation Area
General Development Plan
Lenox Township, Michigan**

Date: Tuesday April 25, 10:00 am

Attendees: Kristen Bennett, David Birchler, Tom Bissett, Janet Canode, Paul Curtis, Jim Francis, John Gardner, Amy Golke, Ernest Kafcas, Karon Ottenbacher, Steve Pondo, Cam Trombly, and Jeanette Ventimiglia.

AGENDA ITEM 1. Powerpoint presentation of the planning process by DNR.

AGENDA ITEM 2. Brief overview of draft General Management Plan. Comment made regarding the status of Bade Road.

AGENDA ITEM 3. Review of the draft Core Values were reviewed. Changes to the park purpose and legal mandates, as appropriate.

AGENDA ITEM 3. Updates to Stakeholder List

AGENDA ITEM 5: Website Update

No comments or changes.

Actions:

1. Make changes to plan as discussed.

**Meeting Minutes
Wetzel State Recreation Area
General Development Plan
Lenox Township, Michigan**

Date: Tuesday, May 16, 2006

Attendees: Kristen Bennett, David Birchler, Janet Canode, Paul Curtis, Jim Francis, John Gardner, Amy Golke, Ernest Kafcas, Glenn Palmgren, Steve Pondo, Cam Trombly and Jeanette Ventimiglia.

AGENDA ITEM 1. Review of Core Values and update on easement information. There was discussion over the Bade Road certified ROW.

AGENDA ITEM 2. Review of Management Zones (e.g. wetlands can fall within a Natural Resources Recreation Zone). General comments/conclusions regarded wetland locations, park entrances, utilities, management zone allocations and potential future purchase locations. The planning team completed the worksheet summary (What Natural Resource Values are important).

AGENDS 3. Other:

- Updates to Stakeholder List
- Website update.

Actions:

1. Update Core Values and Management Zone map per discussion
2. Add draft plan to website

**Meeting Minutes
Wetzel State Recreation Area
General Development Plan
Lenox Township, Michigan**

Date: Tuesday, June 13, 2006

Attendees: David Birchler, Janet Canode, Paul Curtis, Amy Golke, Steve Pondo, Tony Bissett and Jeanette Ventimiglia.

AGENDA ITEM 1. Review the Legal Mandates section per changes from the May meeting.

AGENDA ITEM 2. Management Zones discussion on potential uses within each zone, access to the park and coordination with the County trailway system.

AGENDA ITEM 3. Stakeholder Workshop: primary date of July 25, back-up date of July 18.

Actions:

1. Update Core Values and Management Zone Plan map
2. Add prairie grasslands to map
3. Send out letter of invitation

**Meeting Minutes
Wetzel State Recreation Area
General Development Plan
Lenox Township, Michigan**

Date Thursday, August 10, 2006

Attendees Kristen Bennett David Birchler, Paul Curtis, Amy Golke, Ernie Kafkas, Karon Ottenbacher and Jeanette Ventimiglia.

AGENDA ITEM 1. Review of Stakeholder Workshop results. Team discussion of general comments and ranking of issues and solutions based on workshop activity.

AGENDA ITEM 2. Changes to Final Draft Plan were reviewed.

AGENDA ITEM 3. Public Participation Workshop was discussed. Possible dates: September 26 or October 4. The on-line survey questions were also reviewed. The on-line survey will be available when public notices go out.

Actions:

1. Make changes to plan as appropriate
2. Select date for Public Participation Workshop
3. Upload On-line survey (BA)