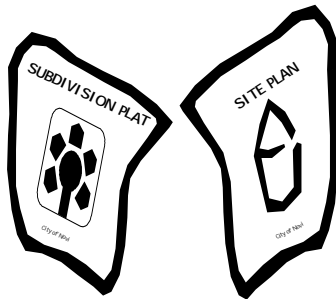


1998 OUTSTANDING PLANNING PROJECT AWARD
Michigan Chapter APA & Michigan Society of Planning Officials

CITY OF NOVI
DEVELOPMENT REVIEW GUIDEBOOK
OAKLAND COUNTY

The City of Novi *Development Review Guidebook* was created for the purpose of better informing the public about how the development review process works. The *Guidebook* assists the development review process by:

- Defining key terms
- Describing the various types of reviews
- Identifying when public hearings are required and when they are held



The City's ordinances and regulations are useful to design professionals, City officials, and others familiar with the process. However, a citizen or businessperson seeking easy-to-understand answers can use a quick and easy reference source.

The *Development Review Guidebook* was written in a "question and answer" format and includes tables, flow charts, and graphics to describe the process for the benefit of all citizens and businesspersons desiring more information.

The document also includes three helpful fold-out tables which summarize key zoning and development review data. A quick glance of uses permitted by zoning district is found on

one chart. Another is done in reverse format, where the use is found first, while the zoning district(s) permitting the use are shown across a single row. The third fold out describes the "who" and "what" of development review, including whether or not public hearings are required for specific types of review.

The end result is a user-friendly document that uses graphics, flow charts, and a document format that can better communicate ideas and information than more detailed City ordinances and regulations.

Vice President Rod Arroyo developed the *Guidebook*, with assistance from the City and its consultant team. It is now available on the City's web site at www.ci.novi.mi.us, along with other digital products such as the Site Plan & Development Manual and Community Planning Outreach Program, both developed with assistance from BA.



Subdivision



Special Land Use



Rezoning